

## **Fargo Moorhead Kennel Club Floor Use Policy:** Approved July 13,2021

It is the policy of the Fargo Moorhead Kennel Club (FMKC) to support our volunteer instructors, directors and the members who fill the positions of Fair Liaison, AKC Delegate, Communications Chair and Building Manager, and to allow safe and appropriate use of the facility for training.

For the purposes of this Policy, the term “instructor” shall include the FMKC class instructors, FMKC Fair Liaison, FMKC Building Manager, AKC Delegate, Communications Chair and the FMKC Board of Directors members.

All current instructors will be allowed to train in the Obedience area or in the Agility Area, providing said person is proficient in the use and safety concerns regarding the agility and obedience equipment.

All floor use must be scheduled using the approved online calendar.

Instructors may reserve floor space for themselves only or share the time with others. Everyone’s names need to be added to the online calendar. If the others are also instructors, then the floor fee does not need to be paid. All others must pay a \$10.00 per person to the FMKC, sign whatever waivers are currently necessary and place in the grey deposit box.

Any week day time up to one hour before scheduled classes may be reserved and is not limited. Each instructor may also reserve a maximum of total 2 hours of time per weekend. For reservation purposes, a weekend is defined as 3:00 PM Friday to 10:00 PM Sunday, unless there is a scheduled class, seminar or other FMKC event.

Reservations may only be made a maximum of two weeks ahead of time. If weekend time is available, additional hours may be reserved starting at 8:00 AM the Monday prior to that weekend.

If you have made a reservation and then cannot make it, you are expected to remove your name from the reservation calendar.

Only instructors who have taken a class in Introduction/Foundation Scent Work or Nose Work may use the facilities for Scent Work training.

Scent work instructors must:

- Reserve the space using the approved online calendar.
- Follow the FMKC Essential Oil Policy.
- Prepare scent vessels allowing no portion of the scented tip to contact anything in the environment.
- Count your prepared hides to insure you remove all scented materials when you leave.
- Clean the placement areas of your hides.

Floor time is a privilege. Disregard of the above policy may result in loss of personal floor use time.